

HANCOCK BOARD OF EDUCATION MEETING – July 18, 2016 - 6:00 PM
BOARD ROOM – ISD 768 - HANCOCK PUBLIC SCHOOLS

Minutes

1.0 Called To Order-7:03 -Chair Nelson

2.0 Roll Call:Present Barry Nelson, Rod Peterson, Troy Hausmann, Brett Duncan, Gary Nohl Tim Pahl, Loren Hacker

Absent-Tim Schaeffer

Guests-Katie Erdmann

3.0 Approved Agenda Motion- Peterson, Second- Duncan, Action-Unanimous Consent

4.0 Approved Minutes Approve Minutes of 6/20/2016 Regular Board Meeting
Motion-Nohl, Second- Hausmann, Action-Unanimous Consent

5.0 Approved Payment of Bills for \$197,001.98

Motion- Hausmann, Second- Duncan, Action-Unanimous Consent

6.0 Upcoming dates

6.01 ~~July 25~~—26 New Teacher Orientation – Dates to be rescheduled

6.02 Aug. 15 Regular Board Meeting & Start of fall sports practices

7.0 Communications and Reports

7.01 The Auditor Letter of Engagement was reviewed. Eide Bailey will be doing the audit.

7.02 Report on Board Retreat included discussions on student engagement, facilities, & supt. Position.

7.03 Reviewed Head Bus Driver Job Description & Pay. No action to change \$7,186 annual compensation.

8.0 Administrative Reports

8.01 Principal Pahl reported on the success of the Trap team, changes in handbook & list of coaches.

8.02 Superintendent Hacker presented the 1st reading of Uniform Grant Policy, new Open Enrolled Students & discussed the Long Term Facilities Plan in need of approval.

9.0 New Business

9.00 Place items 9.01 to 9.09 on a consent agenda for approval.

Motion- Hausmann, Second- Peterson, Action-Unanimous Consent

9.01 Set Meeting Salary for Board Members **(\$40)**

9.02 Set Board Officer Salaries **(\$200 Chair, \$75 Clerk & Treasurer**

9.03 Designate Official Newspaper **(Hancock Record)**

9.04 Designate School Website Official Location to Post School Positions & Excess Property Sales

9.05 Designate Official Depository **(Community Development Bank, Hancock, MN**

9.06 Set Regular Board Meeting Schedule - **3rd Monday except Jan & Feb., 4th Monday. Meeting Time: 6 pm**

9.07 Authorize - **Supt. Hacker & Business Manager Galarneau to sign checks, use board officer signature plates, & make electronic transfers for 2016-167.**

9.08 Authorize **Superintendent Loren Hacker** as **2016-17** Purchasing Agent –

9.09 Approve **Superintendent Loren Hacker** as **2016-17** Federal Projects Director

9.10 Resolution approving Ten Year Facilities Maintenance Plan

Motion-Nelson, Second-Nohl, Action- 5-0

9.11 Accept Staff Resignation (s)

Motion- Peterson, Second- Duncan, Action-Unanimous Consent

9.12 Approve Principal Contract

Motion-Nohl, Second- Hausmann, Action-Unanimous Consent

9.13 Resolution requesting Stevens County to convey tax-forfeit property to ISD 768

Motion-Nelson, Second- Peterson, Action- 5-0

9.14 Accept Donations: Firemen \$550 –Elem. Soccer &FB. Pheasants Forever -\$500 Trap Team

Motion- Hausmann, Second-Nohl, Action-Unanimous Consent

9.15 Hired 3rd Grade Teacher – Darren Stanislawski

Motion- Peterson, Second- Duncan, Action-Unanimous Consent

10.0 Other Items - MSBA Summer Seminar – August 3

11.0 Adjourn 7:30 pm Motion-Nohl, Second- Duncan, Action-Unanimous Consent

Minutes

1.0 Called To Order- 6:05 pm by Chair Nelson

2.0 Roll Call: Present Barry Nelson, Rod Peterson, Troy Hausmann, Brett Duncan, Tim Pahl, Loren Hacker

Absent-Tim Schaefer, Gary Nohl

Guests-Katie Erdmann

3.0 Approved Agenda Motion- Duncan, Second- Peterson, Action-Unanimous Consent

4.0 Approved Minutes Approve Minutes of 7/18/2016 Regular Board Meeting
Motion- Hausmann, Second- Duncan, Action-Unanimous Consent

5.0 Approved Payment of Bills for \$160,404.90

Motion- Duncan, Second- Hausmann, Action-Unanimous Consent

6.0 Upcoming dates

6.01	Aug. 22	7 th Grade Orientation	7 pm
6.02	Aug. 23	Elementary Open House	4 - 8 pm
6.03	Aug. 23 - 25	Staff Inservice	
6.04	Sept. 6	First Day of School	
6.05	Sept. 19	Regular Board Meeting	6 pm

7.0 Communications and Reports

7.01 Updates on MSBA Policies 506, 520, 529

8.0 Administrative Reports

8.01 Principal Pahl presented student handbook & crisis plan changes, open house information and anticipated student enrollments for 2016-17.
8.02 Superintendent Hacker reported on new teacher orientation, listed the new open enrolled students, and provided facilities updates on the anticipated south parking lot property and the sale of excess property.

9.0 New Business

9.01 Approved the Uniform Grant Policy

Motion- Hausmann, Second- Duncan, Action-Unanimous Consent

9.02 Accepted Staff Resignation(s) - Food Service Assistants – April Smith & Sebrina Teague

Motion- Peterson, Second- Duncan, Action-Unanimous Consent

9.03 Approved Staff Hires

A. Classified Staff: Head Bus Driver-April Smith, Bus Driver-Sebrina Teague, Custodian-John Schultz, Food Service Assistant-Alexius Cramlet, Van Driver-Alexius Cramlet, Alexis Nohl – Paraprofessional.

Motion- Hausmann, Second- Duncan, Action-Unanimous Consent

B. Certified Staff – Susan Nelson – Vocal Music

Motion- Duncan, Second- Hausmann, Action-Unanimous Consent

9.04 Approved the 2015 -16 Crisis Management Plan & Student Handbook

Motion- Peterson, Second- Duncan, Action-Unanimous Consent

9.05 Accepted Donations: John Goll \$500 -Elem.FB., Joel & Steph Flatten \$250 -Elem.FB, Do Mats \$200 - VB Asmus Electric \$50, J.V. Trucking \$50, Randy Luthi \$50, & Eric & Angela Joos \$25 – Little League

Motion- Peterson, Second- Hausmann, Action-Unanimous Consent

10.0 Other Items -

11.0 Adjourn 6:50 pm Motion- Peterson, Second- Duncan, Action-Unanimous Consent

Minutes

1.0 Called To Order- 6:02 by Chair Nelson

2.0 Roll Call:Present:Barry Nelson, Rod Peterson, Troy Hausmann, Brett Duncan, Tim Schaefer, Gary Nohl Tim Pahl, Loren Hacker

Absent-_____

Guests-Katie Erdmann, Ryan Petersen, Ryan Snyder

3.0 Approved Agenda Motion- Duncan, Second- Hausmann, Action-Unanimous Consent

4.0 Approved Minutes Approve Minutes of 8/15/2016 Regular Board Meeting
Motion- Hausmann, Second- Duncan, Action-Unanimous Consent

5.0 Approved Payment of Bills for \$
Motion- Duncan, Second- Nohl, Action-Unanimous Consent

6.0 Upcoming dates

6.01	Sept. 19	Regular Board Meeting - PICTURES	6 pm
6.02	Sept. 21	Wellness, Health, & Safety Committee	8:15 am
6.03	Sept. 26	Homecoming Coronation	7 pm
6.04	Oct. 1	Homecoming Dance	9 pm
6.05	Oct. 17	Regular Board Meeting	6 pm
6.06	Oct. 21-22	Education MN Conference	

7.0 Communications and Reports

7.01 Reviewed the paperwork & fees for the conveyance of forfeited tax property for the south parking lot.

8.0 Administrative Reports

8.01 Principal Pahl reported on homecoming, an upcoming lyceum and MCA II test scores from last spring.
8.02 Superintendent Hacker presented a five year projection of student numbers based on 1st day numbers. Van price quotes were reviewed on Honda van purchase. Assurance of Compliance & Mandated Reporting requirements were met. Discussions were held on the new parking lot & facilities in general.

9.0 New Business

9.01 Passed Resolution Certifying Proposed 2016 Pay 2017 Levy at Maximum.
Motion- Nohl, Second- Duncan, Action- 6-0

9.02 Approved School Nurse Agreement
Motion- Hausmann, Second- Peterson, Action-Unanimous Consent

9.03 Approved 2016-17 Student Activity Fundraising
Motion- Schaefer, Second- Hausmann, Action-Unanimous Consent

9.04 Accepted Staff Resignation – Terry Lebens
Motion- Peterson, Second- Duncan, Action-Unanimous Consent

9.05 Accepted Donations: Dale & Rachel Zeltwanger-FB-\$200, Joel & Stephanie Flaten-\$100, Hancock Firemen-VB-\$150
Motion- Nohl, Second- Duncan, Action-Unanimous Consent

9.06 Approved General Election Notice
Motion- Schaefer, Second- Nohl, Action-Unanimous Consent

10.0 Other Items -

11.0 Adjourn- 8:09 pm Motion- Schaefer, Second- Peterson, Action-Unanimous Consent

Minutes

1.0 **Called To Order-** 6 pm by Chair Nelson

2.0 **Roll Call:** Present Barry Nelson, Rod Peterson, Troy Hausmann, Brett Duncan, Tim Schaefer, Gary Nohl Tim Pahl, Loren Hacker
Absent- _____

Guests- Katie Erdman, Char Rustad, Nicole Schmitt, Amanda Wevley, Tony Thielke

3.0 **Approved Agenda** Motion- Nohl, Second- Duncan, Action- Unanimous Consent

4.0 **Approved Minutes** Approve Minutes of 9/19/2016 Regular Board Meeting
Motion - Hausmann, Second- Peterson, Action- Unanimous Consent

5.0 **Approved Payment of Bills for \$194,058.29**

Motion- Peterson, Second- Duncan, Action- Unanimous Consent

6.0 **Upcoming dates**

6.01	Oct. 20 - 21	MEA	
6.02	Nov. 4	End of 1 st Quarter	
6.03	Nov. 8	Election Day	
6.03	Nov. 12	Fall Play	2 pm
6.04	Nov. 14 -15	Parent Teachers Conference	4-8 pm
6.05	Nov. 14 -18	American Education Week (Serve Lunch)	10:30 am Tues. Nov.15
6.06	Nov. 24	Regular Board Meeting	6 pm
6.07	Nov. 22	Fall Band Concert	7:30 pm

7.0 **Communications and Reports**

Student report from Amanda Wevley on the fall play – “A Penny for Your Thoughts”

7.01 Price Quotes for Fencing FB / Baseball Fields from TC Fencing & AnDi’s Fence All were compared
7.02 Four Open Enrollment Student Forms were reviewed.

8.0 **Administrative Reports**

8.01 Principal Pahl reviewed the World’s Best Workforce Application, upcoming Parent Teacher Conferences, student activities and the Oct. 5th PLC topics.
8.02 Superintendent Hacker: Reported on the Oct. 11 Hancock City Council meeting about the south parking lot. Informed the Board of the need to schedule a meeting to canvas the election results between Nov.12-18. Provided updated changes on the proposed levy amounts. Reviewed the 2015-16 Community Education report. Informed the Board on the need to remove a tree & do additional tree trimming. Shared a draft version of the proposed Classified Employee Handbook. Discussed a proposal from Hoglund Busing to do body work on #14. More information will be requested from Hoglund.

9.0 **New Business**

9.01 Approved Support of MASA Resolution to add 2 Superintendents to MSHSL Board of Directors

Motion- Schaefer, Second- Nohl, Action- 6-0

9.02 Set the date for the regular Nov. Board Meeting on Nov. 14 at 6 pm

Motion- Schaefer, Second- Duncan, Action- Unanimous Consent

9.03 Approved Early Childhood Screening Contract with Horizon Public Health

Motion- Schaefer, Second- Nohl, Action- Unanimous Consent

9.04 Approved Long Term Substitute Contract for Kristi Fehr

Motion- Nohl, Second- Hausmann, Action- Unanimous Consent

9.05 Accepted Donations from J.V. Trucking-\$200, Riverside Express-\$200, & Hancock Concrete-\$100 for elementary football. Hancock Firemen - \$150 for Youth Cheer Team

Motion- Hausmann, Second- Schaefer, Action- Unanimous Consent

10.0 **Other Items** -

11.0 **Adjourn** 7:20 pm Motion- Schaefer, Second- Peterson, Action- Unanimous Consent

Minutes

1.0 Called To Order- 6:03 pm by Chair Nelson

2.0 Roll Call:Present Barry Nelson, Rod Peterson, Troy Hausmann, Brett Duncan, Tim Schaefer, Gary Nohl Tim Pahl, Loren Hacker

Absent-_____

Guests-Katie Erdmann, Megan Galarneau, Karla Cronen, Kevin Koehl, Scott Thompson, Matt Defoe, Peyton Rohloff, Emmanuel Chivira

3.0 Approved Agenda Motion- Nohl, Second- Peterson, Action-Unanimous Consent

4.0 Approved Minutes Approve Minutes of 10/17/2016 Regular Board Meeting

Motion- Hausmann, Second- Duncan, Action-Unanimous Consent

5.0 Approved Payment of Bills for \$206,438.96

Motion - Nohl, Second- Duncan, Action-Unanimous Consent

6.0 Upcoming dates

6.01	Nov. 14	Regular Board Meeting – (Rescheduled)	6 pm
6.02	Nov. 14 -15	Parent Teachers Conference	4-8 pm
6.03	Nov. 14 -18	American Education Week (Serve Lunch-Tues.)	10:30 am
6.04	Nov. 22	Fall Band Concert	7:30 pm
6.05	Nov. 23 – 25	Thanksgiving Break	
6.06	Dec. 5	Holiday Choir Concert – K-6 5:30 pm, Lasagna Supper 6-7:30, 7-12 7:30 pm	
6.07	Dec. 7	Wellness, Health & Safety Committee	8:15 am
6.08	Dec. 19	Regular Board Meeting & Truth-in-Taxation	6 pm

7.0 Communications and Reports

7.01 Student Report on the BPA Leadership Conference
7.02 Matt Defoe from Eide Bailey presented the 2015-16 Audit Report.
7.03 Three students open enrolled in and two student open enrolled out of the district.

8.0 Administrative Reports

8.01 Principal Pahl noted student accomplishments in his monthly report. Winter sport participants and start dates were reviewed. PLC meeting events were discussed. The repair plan for the new windows in the old high school was outlined.
8.02 Superintendent Hacker – Bus 14 repair options were discussed. The electronic door will be replaced with a manual door. Tip Top Tree Service will clear the brush on Hwy. 9. The district is waiting for an updated fencing quote. Discussion were held on TREMCO roofing information. Financing options will be explored. Superintendent evaluation surveys were reviewed. Shannon Meyer was hired as Speech Coach. A cash sweep was begun with Community Bank to balance reserve requirements.
8.03 MSBA Winter Conference was noted. 12/9/16 is the Cancellation Deadline

9.0 New Business

9.01 Accepted 2015-16 Audit Report
Motion- Schaefer, Second- Hausmann, Action-Unanimous Consent
9.02 Approved Resolution Canvassing Return of Votes of School District Election
Motion-Nelson, Second- Schaefer, Action- 6-0
9.03 Approved Resolution Authorizing Issuance of Certificates of Election
Motion- Schaefer, Second- Hausmann, Action- 6-0
9.04 Approved Superintendent Hacker as the Designated Identified Official with Authority for External User Access to the MDE Recertification System for ISD 768, Hancock Schools.
Motion- Duncan, Second- Schaefer, Action-Unanimous Consent
9.05 Approved 2015 -16 Non-Certified Employee Handbook
Motion- Peterson, Second- Hausmann, Action-Unanimous Consent

10.0 Other Items - 10.01 – Nominations for Region I Joint Powers Board. 10-02 LCSC Board Ballots

11.0 Adjourn Motion- Peterson, Second- Nohl, Action-Unanimous Consent

Minutes

1.0 Called To Order-

2.0 Roll Call Present: Barry Nelson, Rod Peterson, Troy Hausmann, Brett Duncan, Tim Schaefer, Gary Nohl Tim Pahl, Loren Hacker
Absent- _____

Guests: Katie Erdmann, Ray Farwell, Ashley Christianson, Callie Koehl, Ann Koehl, Leah Peterson, Brandon Shaw

3.0 Approved Agenda Motion- Nohl, Second- Duncan, Action- Unanimous Consent

4.0 Approved Minutes Approve Minutes of 11/14/2016 Regular Board Meeting
Motion- Schaefer, Second- Hausmann, Action- Unanimous Consent

5.0 Approved Payment of Bills for \$187,186.25

Motion- Hausmann, Second- Duncan, Action- Unanimous Consent

6.0 Upcoming dates

6.01	Dec. 19	Regular Board Meeting & Truth-in-Taxation	6 pm
6.02	Dec. 23	Early Dismissal 12 pm – Staff Inservice	
6.03	Jan. 3	School Resumes	
6.04	Jan. 11 -13	MSBA Conference	7:30 pm
6.05	Jan. 13	End of 1 st Semester / 2 nd Quarter	
6.06	Jan. 23	Regular Board Meeting	6 pm

7.0 Communications and Reports

7.01 Callie Koehl gave speech presentation
7.02 Ray Farwell, School Administration Specialty Services, provided information on the 16-17 supt. services
7.03 The annual Truth-In-Taxation presentation covered the 2016 Audit Compliance Report, FY 17 Budget Summary & the 2016-17 Levy Info. Board members received Financing Education in Minnesota - an explanation of MN school finance provided by the MN House of Rep. Fiscal Analysis Dept.
7.04 The minutes of the Wellness, Health & Safety Committee minutes were reviewed.
7.05 The Board members cast ballots in the Region 1 Joint Powers Board election.
7.06 Board Nelson cast the ballot in the MREA election.
7.07 Possible dates for the winter retreat were discussed

8.0 Administrative Reports

8.01 Principal Pahl presented his monthly highlighted the 2016-17 Worlds Best Workforce Plan and the recent Fire Marshall report
8.02 An extensive discussion occurred about the baseball field and fencing. One asphalt quote was received to pave the new south parking lot Tip Top Tree Service has contacted to remove ditch shrubs. Tremco will be contacted on getting quotes on roofing for next summer. Follow up questions on the financing will be directed to the Community Bank. An application was submitted for True Value paint grant. The Superintendent's annual evaluation form & directions to complete were reviewed

9.0 New Business

9.01 Certified the Final 2016 – Pay 2017 Levy Amt. at \$761,060.28
Motion- Nohl, Second- Duncan, Action- Unanimous Consent

9.02 Approved Preliminary Seniority List
Motion- Peterson, Second- Hausmann, Action- Unanimous Consent

9.03 Reviewed Student Activity Accounts
Motion- Schaefer, Second- Peterson, Action- Unanimous Consent

9.04 Approved Administrative Services Contract – School Administrative Specialty Services
Motion- Nohl, Second- Duncan, Action- Unanimous Consent

9.05 Accept Donations – West Central Foundation-\$3,345.90 & \$3070, Virgil Sauder - \$150, Firemen -\$250
Motion- Peterson, Second- Hausmann, Action- Unanimous Consent

10.0 Other Items - Recognized Katie Erdmann for her service to ISD 768 as the Hancock paper representative.

11.0 Adjourn Motion- Nohl, Second- Schaefer, Action- Unanimous Consent

**HANCOCK BOARD OF EDUCATION MEETING – Jan. 23, 2017 – 6:00 PM
BOARD ROOM – ISD 768 - HANCOCK PUBLIC SCHOOL**

Minutes

- 1.0 Called To Order-** 6 pm- Chair Nelson **4.0**
- 2.0 Roll Call** Present: Barry Nelson, Rod Peterson, Troy Hausmann, Brett Duncan, Tim Schaefer, Gary Nohl Tim Pahl, Loren Hacker
Absent- _____
Guests- Sue Dieter, Kayla Rinkenberger, Brandon Shaw, Rane Grunlee
- 3.0 Approved Agenda** Motion- Schaefer, Second- Duncan, Action- Unanimous Consent
- 4.0 Election of Officers** 4.01 Chair Barry Nelson, 4.02 Clerk Rod Peterson, 4.03 Treasurer Troy Hausmann
- 5.0 Approved Minutes** Approve Minutes of 12/19/2016 Regular Board Meeting
Motion- Schaefer, Second- Duncan, Action- Unanimous Consent
- 6.0 Approved Payment of January Bills** - \$159,722.70
Motion- Peterson, Second- Hausmann, Action- Unanimous Consent
- 7.0 2017 Committee Appointments**
- | | | | |
|--------------------------------|-------------------------|-------------------------|------------------|
| 1. MSBA Legislative Liaison | Nelson | 2. WC Sp Ed Coop Board | Hausmann |
| 3. MSHSL | Nelson | 4. Community Ed. | Hausmann |
| 5. Health & Safety Committee | Peterson | 6. Tech Committee | Schaefer, Duncan |
| 7. Classified Negotiations | Peterson, Koehl | 8. Teacher Negotiations | Nelson, Schaefer |
| 9. Administrative Negotiations | Duncan, Hausmann | 10. Eval. / Transition | Koehl, Schaefer |
| 11. Finance Committee | Nelson, Koehl, Schaefer | 12. Truancy Committee | Hausmann, Nelson |
| 13. Strategic Planning | Duncan, Koehl, Hausmann | | |
- 8.0 Upcoming dates**
- | | | | |
|------|---------|-------------------------------|-----------|
| 8.01 | Jan. 28 | One Act Play | 7 pm |
| 8.02 | Jan. 30 | Blood Mobile | 12 – 8 pm |
| 8.03 | Feb. 13 | Health & Safety Meeting | 8:15 am |
| 8.04 | Feb. 27 | Regular School Board Meeting. | 6 pm |
- 9.0 Communications and Reports**
- 9.01 The Board review leasing information from Kinetic Leasing
9.02 A bus insurance claim on Bus 14 was received.
9.03 Asphalt quotes for Riley Brothers & Duinnick's were discussed.
9.04 Various Board members and administrators shared information from the MSBA Winter Conference.
9.05 The Finance Committee reported from the meeting held earlier.
- 10.0 Administrative Reports**
- 10.01 Principal Pahl reported on 18 Online – a LCSC program to help educators reach certification to teach concurrent classes allowing students to earn college credit. He recognized student and staff accomplishment and the posting for a Spanish-ELL position.
10.01a Kayla Rinkenberger shared information about the Owl's Nest, a student run coffee shop for staff members to develop vocational skills.. Orders are made on line & delivered by students to the staff.
10.02 Superintendent Hacker shared the results of annual Supt. Evaluation, Consensus was reached on a retreat on Tuesday Feb. 21st at 4:00 pm
- 11.0 New Business**
- 11.01 Approve Final Seniority List
Motion- Hausmann, Second- Duncan, Action- Unanimous Consent
- 11.02 Adopt Revised 2016-17 Budget
Motion- Peterson, Second- Duncan, Action- Unanimous Consent
- 11.03 Adopt Resolution directing Administration Recommendations for Reductions
Motion- Schaefer, Second- Peterson, Action- 6-0
- 12.0 Other Items** -
- 13.0 Adjourned** 7:40 pm Motion- Peterson, Second- Hausmann, Action- Unanimous Consent

Minutes

1.0 Called To Order- 6:01 pm Chair Nelson

2.0 Roll Call: Present Barry Nelson, Rod Peterson, Troy Hausmann, Brett Duncan, Tim Schaefer, Kevin Koehl Tim Pahl, Loren Hacker

Absent- _____

Guests- Sue Dieter, Kari Erickson, Kaylee Nuest, Elizabeth Johnson

3.0 Approved Agenda Motion- Schaefer, Second- Duncan, Action- Unanimous Consent

4.0 Approved Minutes Approve Minutes of 1/23/2017 Regular Board Meeting

Motion - Schaefer, Second- Hausmann, Action- Unanimous Consent

5.0 Approved Payment of Bills for \$488,046.54

Motion- Duncan, Second- Peterson, Action- Unanimous Consent

6.0 Upcoming dates

6.01	Feb. 27	Cake Walk	7:00 PM
6.02	March 6	Band & Choir Concert	7:00 PM
6.03	March 13	First Day Track & Softball	
6.04	March 13	Elementary Choir Concert	6:30 PM
6.05	March 20	First Day of Baseball	
6.06	March 20	School Board Meeting	6:00 PM

7.0 Communications and Reports

- 7.01 Topics were shared from the Board retreat including preliminary addition options for renovating the shop and adding several classrooms.
- 7.02 SP Ed Funding report provided addition costs for resident students.
- 7.03 Open enrollments application 2 in & 3 out were reviewed.
- 7.04 The Wellness, Health & Safety Committee minutes were presented for Board review.

8.0 Administrative Reports

- 8.01 Principal Pahl's monthly report recognized student and staff accomplishments including FFA Snow Week. He provided an over view of the recent teacher interviews and the upcoming Kindergarten Round-Up
- 8.02 Superintendent Hacker updated the Board on fencing and the 1st draft of next year's school calendar. The roofing bids were discussed and presented for Board approval. The goals were explained for the 2017 Supt. Evaluation.

9.0 New Business

9.01 Accepted Char Rustad resignation

Motion- Peterson, Second- Hausmann, Action- Unanimous Consent

9.02 Approved family for Ashley Christianson.

Motion- Hausmann, Second- Schaefer, Action- Unanimous Consent

9.03 Accepted donations from DBA Common Cup Coffeehouse

Motion- Peterson, Second- Duncan, Action- Unanimous Consent

9.04 Approved the hiring of Kari Erickson – elementary teacher

Motion- Duncan, Second- Schaefer, Action- Unanimous Consent

9.05 Approved roofing bid from McDowall Co. \$358,700 pending architect update.

Motion- Schaefer, Second- Peterson, Action- Unanimous Consent

10.0 Other Items -

11.0 Adjourn 7:49 Motion- Peterson, Second- Duncan, Action- Unanimous Consent

Minutes

1.0 Called To Order- 6 p.m. By Chair Nelson

2.0 Roll Call: Present-Barry Nelson, Rod Peterson, Troy Hausmann, Brett Duncan, Tim Pahl, Loren Hacker

Absent-Tim Schaefer, Kevin Koehl

Guests-Sue Dieter, Kari Burnett, Megan Hennen, Hilary Lindor, Brian Shaw

3.0 Approved Agenda Motion- Duncan, Second- Peterson, Action-Unanimous Consent

4.0 Approved Minutes Approve Minutes of 2/27/2017 Regular Board Meeting
Motion- Peterson, Second- Hausmann, Action-Unanimous Consent

5.0 Approved Payment of Bills for \$151,521.36

Motion- Duncan, Second- Hausmann, Action-Unanimous Consent

6.0 Upcoming dates

- 6.01 March 30 – April 2 Chicago Band Trip
- 6.02 April 14 Good Friday – No School Band
- 6.03 April 17 Easter Monday – No School

7.0 Communications and Reports

- 7.01 The Hancock education association notice of desire to negotiate. An earlier date will be determined
- 7.02 Superintendent Hacker visited with the Hancock City Council about the ball fields & parking lot.

8.0 Administrative Reports

- 8.01 Principal Pahl reported on student and staff success. After K Round Up he projects 30 in kindergarten next yr. Spring sport participation no.s were reviewed. Mr. Pahl provided recommendation for renewal for the following staff members: 3rd yr. Nuest (to be tenured) 2nd yr. Skalbeck, Johnson, Hennen, R. Petersen, Snyder and 1st year –Lindor, L.Peterson, Stanislawski, Thompson, Burnett, Nelson. He recommended non- renewal for Grunklee.
- 8.02 Superintendent Hacker gave an update on fencing at the baseball field. An elementary building estimate was reviewed as an alternative to re-roofing. The 7.3 million price seemed excessive so the roofing project will proceed. The school district have asked for insurance proposals from several agencies for property and workmen's comp insurance

9.0 New Business

9.01 Approved the 2017 -18 Calendar

Motion- Peterson, Second- Hausmann, Action-Unanimous Consent

9.02 Accepted staff resignation of John Schultz, custodian

Motion- Hausmann, Second- Duncan, Action-Unanimous Consent

9.03 a Passed resolution on the Non-Renewal of Rane Grunklee, a probationary teacher

Motion- Nelson, Second- Peterson, Action-3Yes, 0 No, 1 Abstain

9.03 b Accepted recommendations on the retention of probationary teachers

Motion- Duncan, Second- Peterson, Action-Unanimous Consent

10.0 Other Items -

11.0 Adjourn 7 p.m. Motion- Peterson, Second- Duncan, Action-Unanimous Consent

HANCOCK BOARD OF EDUCATION MEETING – April 17, 2017 – 6:00 PM
BOARD ROOM – ISD 768 - HANCOCK PUBLIC SCHOOL

Minutes

1.0 Called To Order- Chairman Nelson

4.0

2.0 Roll Call: Present- Barry Nelson, Rod Peterson, Troy Hausmann, Brett Duncan, Tim Schaefer, Kevin Koehl, Tim Pahl, Loren Hacker
Absent- _____

Guests- Sue Dieter, Sue Nelson, Amy Daugherty, Tess Steiner, Warren Osterman

3.0 Approved Agenda Motion- Schaefer, Second- Duncan, Action- Unanimous Consent

4.0 Approved Minutes Approve Minutes of 3/20/2017 Regular Board Meeting
Motion- Schaefer, Second- Hausmann, Action- Unanimous Consent

5.01 Approved Payment of March bills for \$206,739.59

Motion- Duncan, Second- Peterson, Action- Unanimous Consent

6.0 Upcoming dates

6.01 April 29	Prom	6.06 May 10	Senior Trip	
6.02 May 3	Health & Safety Committee - 8:15 AM	6.07 May 14	Baccalaureate	7 pm
6.03 May 4	Secondary Awards Day 12:45 pm	6.08 May 15	School Board Meeting	6 pm
	Sr. tea to follow	6.09 May 17	Band Concert	7:00
6.04 May 5	FFA Banquet 8:00 pm	6.10 May 19	Graduation	7 pm
6.05 May 9	Choir Concert 6:30 pm	6.11 May 23	Last student day	

7.0 Communications and Reports

- 7.01 The True Value paint grant was not funded.
- 7.02 MSBAIT reported that Riverport, our present property insurance carrier, will no longer write schools.
- 7.03 The Technology Committee met. Discussions on budget and future needs were shared.
- 7.04 An Open Enrollment Application was reviewed.

8.0 Administrative Reports

- 8.01 Principal Pahl reported 17-18 anticipated student numbers, the Reading Corp program, upcoming end of the year activities and the Chicago band trip.
- 8.01a Report on band trip to Chicago. Sue Nelson read a letter from Casey Skalbeck about the wonderful student experience. Tess Steiner report on here individual maestro award and the band's 1st place finish in a music contest
- 8.02 Superintendent Hacker provided costs for fencing the baseball-football field. He informed the Board of the ongoing shopping for property insurance, MSHSL balloting and reviewed the proposed PEIP health insurance renewal information.

9.0 New Business

9.01 Approve 2017-18 PEIP Insurance Rates

Motion- Hausmann, Second- Duncan, Action- Unanimous Consent

9.02 Authorize Seniors Participation in Graduation

Motion- Peterson, Second- Koehl, Action- Unanimous Consent

10.0 Other Items -

11.0 Adjourn Motion- Peterson, Second- Hausmann, Action- Unanimous Consent

**HANCOCK BOARD OF EDUCATION MEETING – May 15, 2017 – 6:00 PM
BOARD ROOM – ISD 768 - HANCOCK PUBLIC SCHOOL**

Minutes

- 1.0 Called To Order-** 6:00 –Chair Nelson **4.0**
- 2.0 Roll Call:** Present-Barry Nelson, Rod Peterson, Troy Hausmann, Brett Duncan, Tim Schaefer, Kevin Koehl, Tim Pahl, Loren Hacker
Absent- _____
Guests-Sue Dieter, Darin Stanislawski, Lynn Nelson, Jeanine Rupp
- 3.0 Approved Agenda** Motion -Schaefer, Second- Hausmann, Action-Unanimous Consent
- 4.0 Approved Minutes** Approve Minutes of 4/17/2017 Regular Board Meeting
Motion- Hausmann, Second- Duncan, Action-Unanimous Consent
- 5.0 Approved Payment of March bills for \$167,151.13**
Motion- Peterson, Second- Hausmann, Action-Unanimous Consent
- 6.0 Upcoming dates**
- | | | | |
|------|---------|--|---------|
| 6.01 | May 16 | Band Concert | 6:30 pm |
| 6.02 | May 19 | Graduation | 7 pm |
| | May 22 | Char Rustad Retirement Party – Media Center – 3:30 | |
| 6.03 | May 23 | Last student day | |
| 6.04 | May 24 | Last staff day | |
| 6.05 | May 29 | Memorial Day | |
| 6.06 | June 19 | School Board Meeting | 6 pm |
- 7.0 Communications and Reports**
- 7.01 Reviewed the minutes from the May 4th Wellness, Health & Safety Committee meeting.
- 7.02 Received an Open Enrollment Application.
- 8.0 Administrative Reports**
- 8.01 Principal Pahl reported on a roof leak in the weight room and Northland glass re-sealing window frames. The Student Handbook committee will meet to review & recommend changes. BPA excelled in the national competition. Year-end thanks for custodians, staff, students and volunteers for all the organization and work surrounding year end activities.
- 8.02 Supt. Hacker provided current information on the athletic field fence and summer roofing projects. The 2017-18 milk and fuel bids notices will be sent out to vendors. Recommendations were presented on the 4 proposals: Bremer, Rentz, Strong & 1st American State Agencies received for property and workmen's comp insurance.
- 9.0 New Business**
- 9.01 Awarded 2017-18 Property & Workmen's Comp. to Rentz Agency, Morris, MN.
Motion- Hausmann, Second- Koehl, Action-Unanimous Consent
- 9.02 Approved staff resignations and contracts
- a. Accepted the resignations of Ryan Peterson & Casey Skalbeck
Motion- Duncan, Second- Peterson, Action-Unanimous Consent
- b. Approved contract for Jeanine Rupp - Band
Motion- Schaefer, Second- Koehl, Action-Unanimous Consent
- c. Approved contract for Cari Grebo – Sp Ed
Motion- Peterson, Second- Duncan, Action-Unanimous Consent
- 9.03 Adopted 17-18 MSHSL Membership Resolution
Motion- Nelson, Second- Peterson, Action- 6-0
- 9.04 Approved 2016-17 Fees
Motion- Peterson, Second- Duncan, Action-Unanimous Consent
- 9.05 Accepted donations - \$7,160.11 – School Foundation, \$250 – Bremer, \$50 - Stevens County 4-H.
Motion- Hausmann, Second- Duncan, Action-Unanimous Consent
- 10.0 Other Items** -
- 11.0 Adjourn-** 7:06 Motion- Peterson, Second- Hausmann, Action-Unanimous Consent

HANCOCK BOARD OF EDUCATION MEETING – June 19, 2017 – 6:00 PM
BOARD ROOM – ISD 768 - HANCOCK PUBLIC SCHOOL

Minutes

- 1.0 Called To Order-** Chairman Nelson - 6 pm **4.0**
- 2.0 Roll Call:** Present- Barry Nelson, Rod Peterson, Troy Hausmann, Brett Duncan, Tim Schaefer, Kevin Koehl, Tim Pahl, Loren Hacker
Absent- _____
Guests- Sue Dieter, Amy Brown
- 3.0 Approved Agenda** Motion- Peterson, Second- Hausmann, Action- Unanimous Consent
- 4.0 Approved Minutes** Approve Minutes of 5/15/2017 Regular Board Meeting
Motion- Schaefer, Second- Duncan, Action- Unanimous Consent
- 5.0 Approved Payment of March bills for \$181,793.28**
Motion- Koehl, Second- Hausmann, Action- Unanimous Consent
- 6.0 Upcoming dates:** 6.01: July 4-Office Closed, 6.02: July 13-Board Retreat, 6.03: July 17- Regular Meeting 6 pm
- 7.0 Communications and Reports**
7.01 Reviewed discussions from the meeting of the Trend Analysis Committee.
7.02 Recent Open Enrollment Applications were from families with children enrolled at ISD 768.
- 8.0 Administrative Reports**
8.01 Principal Pahl reviewed the changes in the handbook. The Board discussed the changes in the changes in student cell phone usage. Staffing for 2017-18 was presented along with a request for an additional elementary staff position.
8.02 Supt. Hacker – Reviewed the athletic field fence & roofing projects. Discussed information on property valuation & cyber insurance coverage. Information on the Ag Credit was presented. Examined year – end enrollments & 5 year projections. Provided preliminary background information on creating \$300 in board levy authority, the impact of the Local Revenue Option & the impact on existing & future operating levies and referendums.
- 9.0 New Business**
9.01 Approved 2017-18 Student Handbook - Changes
Motion- Schaefer, Second- Hausmann, Action- Unanimous Consent
9.02 Approved addition of elementary teaching position.
Motion- Duncan, Second- Schaefer, Action- Unanimous Consent
9.03 Approved 2017-18 Preliminary Budget
Motion- Hausmann, Second- Peterson, Action- Unanimous Consent
9.04 Approved auditor for 2017 Audit
Motion- Peterson, Second- Duncan, Action- Unanimous Consent
9.05 Approved staff contracts
a. Penny Schmidgall – .25 FTE Language Arts
Motion- Hausmann, Second- Peterson, Action- Unanimous Consent
b. Meagan – Galarneau – Business Manager
Motion- Duncan, Second- Hausmann, Action- Unanimous Consent
9.06 Approved staff leaves (s)
a. Andrea Wink – 3 Year Extended Leave
Motion- Peterson, Second- Hausmann, Action- Unanimous Consent
b. Hannah Plattner – Family Leave
Motion- Schaefer, Second- Hausmann, Action- Unanimous Consent
c. Cari Burnett – Family Leave
Motion- Peterson, Second- Duncan, Action- Unanimous Consent
9.07 Awarded 2017-18 Fuel Contract
Motion- Duncan, Second- Schaefer, Action- Unanimous Consent
(Nelson & Peterson Abstain)
9.08 Awarded 2017-18 Milk Contract
Motion- Schaefer, Second- Duncan, Action- Unanimous Consent
- 10.0 Other Items** - Read the TRAP Team thank you to the Board, Reviewed MSBA Summer Seminar schedule
- 11.0 Adjourn** 7:31pm Motion- Peterson, Second- Schaefer, Action- Unanimous Consent