

**HANCOCK BOARD OF EDUCATION MEETING – May 20, 2024 – 6:00 PM**  
**Board Room – ISD 768 - HANCOCK PUBLIC SCHOOLS**

**Item 4.0**

**Minutes**

- 1.0 Called To Order-** 6:01 p.m. by Chair Justin Cronen
- 2.0 Roll Call:** Present – John Boon, Justin Cronen, Brett Duncan, Troy Hausmann, Kevin Joos, Kevin Koehl, Tim Pahl, and Paul Carlson  
Absent - None  
Guests - Katie Erdman, Leah Schroeder  
Public Comment – Bus Driver Recognition – Chair Cronen presented Vern Christie with a plaque recognizing his 35 years of service, with thanks and appreciation.
- 3.0 Approved Agenda** Motion – Duncan, Second – Boon, Action - Unanimous Consent
- 4.0 Approved Minutes** Approved Minutes of 4/15/24 Regular Board Meeting  
Motion – Joos, Second – Koehl, Action – Unanimous Consent
- 5.0 Approved Payment of April Bills for \$278,638.94**  
Motion – Duncan, Second – Hausmann, Action – Unanimous Consent
- 6.0 Upcoming dates**
- |      |                       |   |
|------|-----------------------|---|
| 6.01 | May 17 <sup>th</sup>  | Graduation – 7:00 p.m. Main Gym   |
| 6.02 | May 22 <sup>nd</sup>  | Kindergarten Graduation – 2:00 p.m. Main Gym                                |
| 6.03 | May 23 <sup>rd</sup>  | Last Day of School (Half-Day)   |
| 6.04 | May 24 <sup>th</sup>  | Teacher Inservice   |
| 6.05 | May 27 <sup>th</sup>  | Memorial Day  |
| 6.06 | June 17 <sup>th</sup> | School Board Meeting – 4:00 PM – Board Room                                 |
| 6.07 | June 17 <sup>th</sup> | Stevens County School Safety Functional Exercise – Hancock School – 5:00 PM |
- 7.0 Communications and Reports**
- 7.01 Current Year Budget Update – Period Ending – April 30, 2024. Reviewed revenue and expenditure summary.
- 7.02 Presented Wellness/Health and Safety Committee meeting highlights.
- 8.0 Administrative Reports**
- 8.01 Principal Pahl: Recognized all staff for their hard work, flexibility, and dedication as we near the end of a school year. Recognized Lions for their donation to STEM and Little League. Community Development Bank for supporting senior picture banners and Baccalaureate flower arrangement. Reviewed staffing and enrollment for next year. Reviewed important upcoming events.
- 8.02 Superintendent Carlson: Provided a Legislative update on education policy and budget provisions. Finance Committee will meet to review the 2024-2025 budget. Provided a flooring update for the main hallways and related asbestos removal.
- 9.0 New Business**
- 9.01 Adopted the 2024-2025 Resolution for Membership in the Minnesota State High School League.  
Motion – Duncan, Second – Joos, Action – Carried Unanimously by Roll Call Vote
- 9.02 Approved Eide Bailly for FY2024 Audit Services  
Motion – Boon, Second – Hausmann, Action – Unanimous Consent
- 9.03 Approved Pete Royer for Erate Category 2 Contracted Services  
Motion – Hausmann, Second – Koehl, Action – Unanimous Consent
- 9.04 Postponed the bus purchase decision for FY2025 to the June 17<sup>th</sup> meeting.
- 9.05 Approved Hancock Lions Club Donation of \$700 (STEM and Little League)  
Motion – Duncan, Second – Boon, Action – Unanimous Consent
- 9.06 Approved Leave Request for Elementary Teacher Lacey Biesterfeld (Complies with Master Agreement)  
Motion – Hausmann, Second – Joos, Action – Unanimous Consent
- 9.07 Approved Teacher Tenure – Amy Schmidgall  
Motion – Koehl, Second – Duncan, Action – Unanimous Consent
- 9.08 Adopted the Resolution for Non-Renewal of Probationary Teacher – Jacob Wymer  
Motion – Boon, Second – Koehl, Action – Carried Unanimously by Roll Call Vote
- 9.09 Approved Letter of Resignation – Brystin LaMont  
Motion – Hausmann, Second – Duncan, Action – Unanimous Consent
- 9.10 Approved unpaid leave request for Kayla Nohl for the 2024-2025 school year.  
Motion – Koehl, Second – Hausmann, Action – Unanimous Consent
- 9.11 Approved the surplus sale for LCD projectors.  
Motion – Duncan, Second – Koehl, Action – Unanimous Consent
- 10.0 Other Items** - None
- 11.0 Adjourn 7:03 pm** Motion – Joos, Second – Duncan, Action – Unanimous Consent