

## Clock Hour Approval Application Form

This form is to be submitted with each request for clock hours to the local continuing education committee according to rules established by the local committee. View the Minnesota Administrative Rules 8710.7200 Clock Hours; Requirements for Renewal of Professional Licenses (<https://www.revisor.mn.gov/rules/?id=8710.7200>).

**Duplicate this form as needed.**

<b>Name:</b>	<b>File Folder Number:</b>
<b>Licenses Held:</b>	<b>Expiration Date:</b>
<b>Applicant Signature:</b>	<b>Date:</b>

Request for:

- Preapproval of clock hours subject to actual completion
- Final approval of clock hours for professional activity completed

<b>Activity Category:</b>	<b>Number of Clock Hours Requested:</b>
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**This activity addresses:**

- Positive behavior intervention strategies**
- Accommodating, Modifying, and Adapting Curricula, Materials, and Strategies** to appropriately meet the needs of individual students and ensure adequate progress toward the state's graduation rule.
- Further reading preparation** This requirement applies to all professional licenses issued by the Minnesota Professional Educator Licensing and Standards Board, except school counselors, school psychologists, school nurses, school social workers, audiovisual directors and coordinators, and recreation personnel.
- Key warning signs of early-onset mental illness in children and adolescents**
- Suicide prevention: minimum of one hour**
- Evidence of instructor growth in **English Language Learner Instruction** as evident in the summative evaluation or district approved training that aligns with Interstate Teacher Assessment and Support Consortium (InTASC) standards for English learners.
- Cultural Competency Training**
- American Indian History and Culture Training**

Local Committee Action	
<input type="checkbox"/> <b>Approved: Number of Clock Hours:</b>	<input type="checkbox"/> <b>Not Approved Reason:</b>
<b>Committee Signature:</b>	<b>Date:</b>